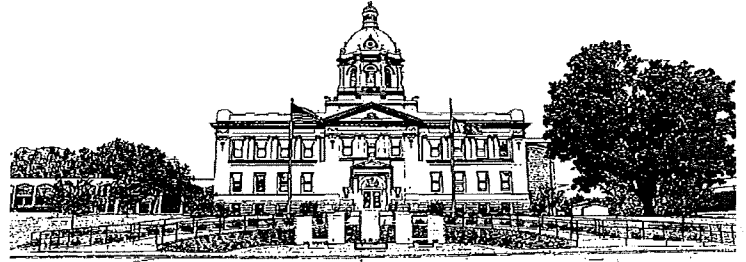


PIERCE COUNTY WISCONSIN
ADMINISTRATION DEPARTMENT
414 W. MAIN STREET PO BOX 119
ELLSWORTH, WISCONSIN 54011
Phone: 715-273-6851
Fax: 715-273-6853
www.co.pierce.wi.us



May 27, 2020

To: Finance and Personnel Committee

Re: June 1, 2020 Committee Meeting

(Location change)

Dear Finance and Personnel Committee Members,

Please note the change of location for the June 1, 2020 meeting. The meeting will be held at 4pm but the location for members to appear in person will be in the lower level Annex Conference Room. (Aka: the old EOC)

Members wishing to appear remotely can do so by phone or computer via WebEx.

Join by phone:

1-408-418-9388 United States Toll

Access code: 126 352 0823

Join by computer:

Meeting link:

<https://meetingsamer4.webex.com/meetingsamer4/j.php?MTID=me1fde24afd59604c2194ef32f87b18fb>

Meeting number: 126 352 0823

Password: cBq43Kpg2Mf

Respectfully,

Jason Matthys

REVISED
PIERCE COUNTY
FINANCE AND PERSONNEL COMMITTEE MEETING AGENDA
Monday, June 1, 2020 – 4:00 p.m.
Courthouse – lower level Annex Conference Room*, 414 W. Main St. – Ellsworth, WI
*****or online*****

<https://meetingsamer4.webex.com/meetingsamer4/j.php?MTID=me1fde24afd59604c2194ef32f87b18fb>

Meeting Number: 126 352 0823 Password: cBq43Kpg2Mf

You can also dial in using your phone

United States: + 1 (408) 418-9388 Access Code: 126 352 0823

| # | Action | Presenter |
|-----|---|-------------------------------------|
| 1. | Call to order 1a) Establish quorum 1b) Committee will receive public comment not related to agenda items 1c) Elect Chairman Pro-tem 1d) Elect Chairman 1e) Elect Vice Chairman | Chair |
| 2. | Consent calendar – Discuss and take action on: 2a) Establish and approve agenda 2b) Approve minutes of April 6 th , 2020 2c) Treasurer’s report on previous months finance activities and fund balances | Members |
| 3. | Discuss and Take Action to Increase Deductible for Property Insurance effective January 1, 2021 | W. Kinneman, Johnson, J. Matthys |
| 4. | Discuss/Take action to add health insurance plan option-HSA, effective January 1, 2021 | W. Kinneman, J. Matthys, CBIZ |
| 5. | Discuss/Take action to add employee funded vision plan, effective January 1, 2021 | Kinneman/CBIZ |
| 6. | Update & overview of 2019 Budget | Brock/ CliftonLarsonAllen |
| 7. | Discuss/Take action to approve 2021 Budget guidelines | J. Matthys |
| 8. | Discuss/Take action on resolution to consider whether to hold as scheduled or cancel the 2020 Pierce County Fair & Motocross | Members/A. Webb |
| 9. | <i>Discuss/Take action on proposed revisions to reproductive health fees*</i> | Members/A. Snyder |
| 10. | Discuss/Take action to approve purchase of chrome books for County Board Supervisors | J. Matthys |
| 11. | Discuss/Take action to approve & require email addresses for all County Board Supervisors & funding for the same | J. Matthys |
| 12. | Discuss/Take action on 2021 holiday schedule | J. Matthys |
| 13. | <i>Discuss/Take action to accept the Birth to Three Social Emotional Grant and approve budget****</i> | Members/A. Snyder |
| 14. | Future agenda items | Members |
| 15. | Next meeting date: First Monday; July 6 th | Members |
| 16. | Adjourn | Members |

Questions regarding this agenda may be directed to Jamie Feuerhelm at 715-273- 6744.

Upon reasonable notice, efforts will be made to accommodate the needs of individuals with disabilities requiring special accommodations for attendance at the meeting. For additional information or to make a request, contact the Administrative Coordinator at 715-273-3531, Ext. 6429.

A quorum of County Board supervisors may be present

jrf (05/22/20)

*Revised 5/27/20

**Revised 5/27/20 Location change

***Revised 5/28/20 Remote instructions

****Revised 05/29/20

2b.

Approve minutes of:

04/06/20 *Regular*

**UNAPPROVED MINUTES OF THE
FINANCE & PERSONNEL COMMITTEE MEETING HELD
April 6, 2020 – 4:00 p.m.**

**STATE OF WISCONSIN
COUNTY OF PIERCE**



**County Board Room
414 W. Main St., ELLSWORTH, WI**

2020 – 06

1) Meeting Convened.

The Pierce County Finance & Personnel Committee met in the County Board Room of the Pierce County Courthouse, Ellsworth, WI. Vice-Chairman Jon Aubart called the meeting to order at 4:00 p.m.

1a) Those Present.

A quorum was established acknowledging 7 members present. Six by phone; VC J. Aubart in person.

Members present:

| | | | |
|-------------|--------------|----------------|--------------|
| Jon Aubart | District #3 | Bill Schroeder | District #13 |
| Mike Kahlow | District #6 | Jerry Kosin | District #15 |
| Scott Bjork | District #7 | Jeff Holst | District #16 |
| Dan Reis | District #13 | | |

Absent/Excused: none

Also present: Brad Lawrence-Corporation Counsel, Jason Matthys-Administrative Coordinator, Jamie Feuerhelm-County Clerk, Jerry Forss-Maintenance Supervisor, & Nancy Hove-Sheriff.

By phone: Dean Bergseng-Dist. #8, Allison Preble-HR Manager, Julie Brickner-Finance Director, John Worsing-ME, Megan Erwin-Register in Probate, Tami MacGregor-Veteran Services.

1b) Public Comment.

None.

2a-c) Consent Calendar.

Motion by J. Kosin/D. Reis to approve the consent calendar including agenda, minutes of Mar. 2nd & 24th, 2020, & Treasurer's report as presented; motion carried unanimously by roll call vote.

3) Discuss/Take action on position description for Emergency Management /Communications Manager

Sheriff N. Hove explained the changes made to the former position & purpose for doing so. A. Preble further explained that after review & comparison to other counties the recommendation would be to place this position at Grade N with a salary range of \$66,000 to \$84,000. Motion by M. Kahlow/S. Bjork to approve position description for Emergency Management/Communications Manager, & set salary at pay Grade N; motion carried unanimously by roll call vote.

4) Discuss/Take action resolution to amend fees of the County Medical Examiner & Deputy ME

ME J. Worsing explained that this was an annual resolution to address fee changes. He added that his recommendation was to waive the Death Certificate Processing Fee of \$.02 as the cost to administrate is higher than revenue gained. Motion by D. Reis/J. Kosin to approve resolution to amend fees for services of county Medical Examiner & deputy Medical Examiner; motion carried unanimously by roll call vote.

5) Discuss/Take action to approve transfer from General Fund to address 2019 budget

deficit for Register of Probate Office

M. Erwin explained that the primary reason for the overages was because of court appointed attorney fees & Guardian ad litem fees. That total number being \$21,987. Motion by J. Kosin/S. Bjork to approve transfer of \$21,987 from the General Fund to Register in Probate 2019 Budget to address deficit; motion carried unanimously by roll call vote.

6) Discuss/Take action to approve transfer of \$6,681 from Contingency Fund to address 2019 budget deficit for Veterans' Services

AC J. Matthys explained that after request was made there was an insurance claim received that reduced the deficit to \$1,578. Motion by J. Holst/S. Bjork to approve transfer of \$1,578 from the Contingency Fund to address 2019 Veterans Services budget deficit; motion carried unanimously by roll call vote.

7) Discuss/Take action to approve transfer of \$16,163 from Contingency Fund to address 2019 budget deficit for Facilities and Grounds/Maintenance Dept.

J. Forss explained that the primary reasons for the overages were from higher than expected utility bills at the new jail facility & some unscheduled HVAC repairs. Motion by D. Reis/J. Kosin to approve transfer of \$16,163 from the Contingency Fund to address 2019 Facilities & Grounds/Maintenance Dept. budget deficit; motion carried unanimously by roll call vote.

8) Discuss/Take action on Resolution 19-29 Authorizing Temporary Continuance of County Supervisor Terms Due to Potential Postponement of Spring 2020 Election

Corp Counsel B. Lawrence explained that generally speaking this resolution was to ensure that County Board supervisors could continue to serve with authority even if the April 7th election was postponed. Motion by B. Schroeder/J. Kosin to approve Resolution 19-29 as presented & forward to the County Board recommending adoption on first reading; motion carried unanimously.

9) Future agenda items

- 2021 Budget calendar

10) Next Meeting Date

Next meeting set for Monday, May 4, 2020 at 4:00 p.m. in the County Board Room, Courthouse.

11) Adjournment

Meeting adjourned at 4:25 p.m. by motion of B. Schroeder/J. Kosin.

Respectfully submitted by: Jamie Feuerhelm

2c.

**Treasurer's Report
on previous months finance
activities & fund balances**

County of Pierce
3/31/2020

| <u>Assets</u> | <u>Current Year</u> | <u>Previous Year</u> |
|---|-------------------------|-------------------------|
| First National River Falls Checking (<i>Book Balance</i>) | \$ - | \$ 293,610.83 |
| Citizens Community Federal Checking (<i>Book Balance</i>) | \$ 371,540.00 | \$ 1,872,601.04 |
| BMO Harris Checking (<i>Book Balance</i>) | \$ - | \$ 2,783.19 |
| Total Investments on Hand | \$ 47,693,762.85 | \$ 50,558,594.30 |

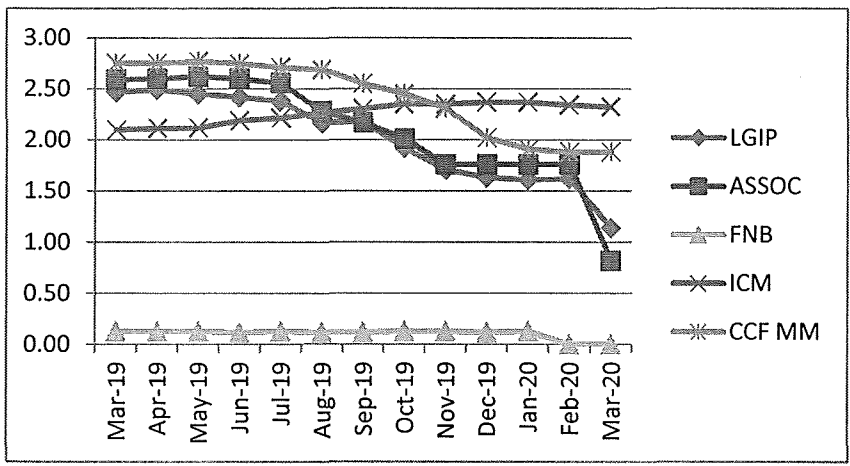
| <u>Bank Charges</u> | <u>Current</u> | <u>Year-to-date</u> | <u>Previous Year</u> |
|---------------------|----------------|---------------------|----------------------|
| | \$0.00 | \$4.27 | \$502.33 |

| <u>Activity</u> | <u>LGIP</u> | <u>CCF Bank</u> | <u>Associated</u> | <u>CD's</u> | <u>ICM</u> |
|-----------------------|------------------------|-------------------------|------------------------|----------------------|-------------------------|
| <u>Summary</u> | <u>Money Market</u> | <u>Money Market</u> | <u>Money Market</u> | | |
| Beginning Balance | \$2,364,263.78 | \$14,647,298.56 | \$1,724,125.81 | \$350,000.00 | \$27,362,312.09 |
| Interest | 2,277.33 | 56,809.14 | 1,189.46 | 834.39 | 82,062.14 |
| Reinvestments | | | | | |
| Deposits | - | 2,055,318.64 | - | | - |
| Fees & Charges | | | | | (3,525.44) |
| Change in Value | | | | | 33,500.09 |
| Withdrawals | - | (750,000.00) | | (834.39) | (231,868.75) |
| Ending Balance | \$ 2,366,541.11 | \$ 16,009,426.34 | \$ 1,725,315.27 | \$ 350,000.00 | \$ 27,242,480.13 |

| <u>Interest Earned</u> | <u>Current</u> | <u>Year-to-Date</u> | <u>Previous YTD</u> |
|---|----------------------|----------------------|----------------------|
| Local Government Investment Pool - LGIP | \$ 2,277.33 | \$ 8,528.67 | \$ 21,749.44 |
| CCF - Money Market (paid quarterly) | 23,134.88 | 56,809.14 | 46,303.18 |
| CCF - Checking | 1,278.92 | 8,316.53 | 10,771.74 |
| Associated Bank - Money Market | 1,189.46 | 6,125.09 | 23,995.66 |
| Institutional Capital Management - ICM | 82,062.14 | 166,193.08 | 145,537.30 |
| First National RF - Money Market | - | - | 43.75 |
| First National River Falls -Checking | - | 3.59 | 372.77 |
| American Deposit Management - CD | \$ 834.39 | \$ 2,589.33 | \$ - |
| Total | \$ 110,777.12 | \$ 248,565.43 | \$ 248,773.84 |

| <u>Rates</u> | <u>LGIP</u> | <u>ASSOC</u> | <u>FNB</u> | <u>ICM</u> | <u>CCF MM</u> |
|--------------|-------------|--------------|------------|------------|---------------|
| Mar-19 | 2.47 | 2.59 | 0.13 | 2.098 | 2.75 |
| Apr-19 | 2.49 | 2.60 | 0.13 | 2.113 | 2.75 |
| May-19 | 2.45 | 2.62 | 0.13 | 2.119 | 2.77 |
| Jun-19 | 2.42 | 2.60 | 0.12 | 2.191 | 2.75 |
| Jul-19 | 2.38 | 2.56 | 0.13 | 2.217 | 2.71 |
| Aug-19 | 2.17 | 2.28 | 0.12 | 2.266 | 2.69 |
| Sep-19 | 2.18 | 2.17 | 0.12 | 2.304 | 2.55 |
| Oct-19 | 1.92 | 2.01 | 0.13 | 2.350 | 2.45 |
| Nov-19 | 1.71 | 1.76 | 0.13 | 2.350 | 2.31 |
| Dec-19 | 1.63 | 1.76 | 0.12 | 2.368 | 2.02 |
| Jan-20 | 1.61 | 1.76 | 0.13 | 2.368 | 1.91 |
| Feb-20 | 1.62 | 1.76 | 0.00 | 2.343 | 1.88 |
| Mar-20 | 1.14 | 0.82 | 0.00 | 2.324 | 1.88 |

Interest Rate Trends



March 2020

Prior Years Delinquent Tax Payments Collected - \$40,895.96
 Interest Collected - **\$11,661.93**
Current Year Tax Payments Collected - \$333,744.78
 Interest Collected - **\$2,932.72**
Total Tax Payments Collected in 2020 - \$1,311,194.16
Total Interest Collected in 2020 - \$48,681.99

| UNPAID TAXES AS OF MARCH 31, 2020 INCLUDES SPECIALS | | |
|--|------------|-----------------------|
| TAX YEAR | #Parcels | Amount w/o interest |
| 2008 | 20 | \$15,633.79 |
| 2009 | 21 | \$16,283.48 |
| 2010 | 30 | \$21,318.61 |
| 2011 | 37 | \$31,209.39 |
| 2012 | 41 | \$35,842.74 |
| 2013 | 51 | \$39,428.15 |
| 2014 | 61 | \$56,053.65 |
| 2015 | 70 | \$83,435.96 |
| 2016 | 96 | \$115,832.84 |
| 2017 | 156 | \$240,521.95 |
| 2018 | 283 | \$441,375.47 |
| | | |
| TOTAL: | | \$1,096,936.03 |

| UNPAID TAXES AS OF MARCH 31, 2019 INCLUDES SPECIALS | | |
|--|------------|-----------------------|
| TAX YEAR | #Parcels | Amount w/o interest |
| 2008 | 25 | \$19,141.09 |
| 2009 | 29 | \$21,206.11 |
| 2010 | 38 | \$28,421.67 |
| 2011 | 45 | \$38,906.45 |
| 2012 | 55 | \$51,291.62 |
| 2013 | 69 | \$65,194.85 |
| 2014 | 87 | \$88,458.49 |
| 2015 | 109 | \$136,488.58 |
| 2016 | 174 | \$232,589.05 |
| 2017 | 306 | \$485,609.32 |
| | | |
| TOTAL: | | \$1,167,307.23 |

| UNPAID TAXES AS OF FEBRUARY 28, 2020 (INCLUDES SPECIALS) | | |
|---|------------|-----------------------|
| Year | #Parcels | Amount w/o interest |
| 2008 | 20 | \$15,633.79 |
| 2009 | 21 | \$16,283.48 |
| 2010 | 30 | \$21,318.61 |
| 2011 | 37 | \$31,209.39 |
| 2012 | 42 | \$36,049.56 |
| 2013 | 52 | \$41,412.08 |
| 2014 | 63 | \$58,158.90 |
| 2015 | 71 | \$86,095.57 |
| 2016 | 99 | \$121,315.09 |
| 2017 | 166 | \$253,829.20 |
| 2018 | 298 | \$457,260.31 |
| | | |
| TOTAL: | | \$1,138,565.98 |

| UNPAID TAXES AS OF FEBRUARY 28, 2019 (INCLUDES SPECIALS) | | |
|---|------------|-----------------------|
| TAX YEAR | #Parcels | Amount w/o interest |
| 2008 | 26 | \$19,143.09 |
| 2009 | 29 | \$21,229.38 |
| 2010 | 38 | \$28,421.67 |
| 2011 | 45 | \$38,906.45 |
| 2012 | 56 | \$53,578.52 |
| 2013 | 69 | \$65,534.36 |
| 2014 | 90 | \$90,759.16 |
| 2015 | 113 | \$141,291.41 |
| 2016 | 178 | \$245,611.19 |
| 2017 | 327 | \$516,393.42 |
| | | |
| TOTAL: | | \$1,220,868.65 |

County of Pierce

4/30/2020

| <u>Assets</u> | <u>Current Year</u> | <u>Previous Year</u> |
|---|-------------------------|-------------------------|
| First National River Falls Checking (<i>Book Balance</i>) | \$ - | \$ 276,788.16 |
| Citizens Community Federal Checking (<i>Book Balance</i>) | \$ 549,011.13 | \$ 988,852.16 |
| BMO Harris Checking (<i>Book Balance</i>) | \$ - | \$ 2,783.19 |
| Total Investments on Hand | \$ 43,890,848.97 | \$ 48,844,703.70 |

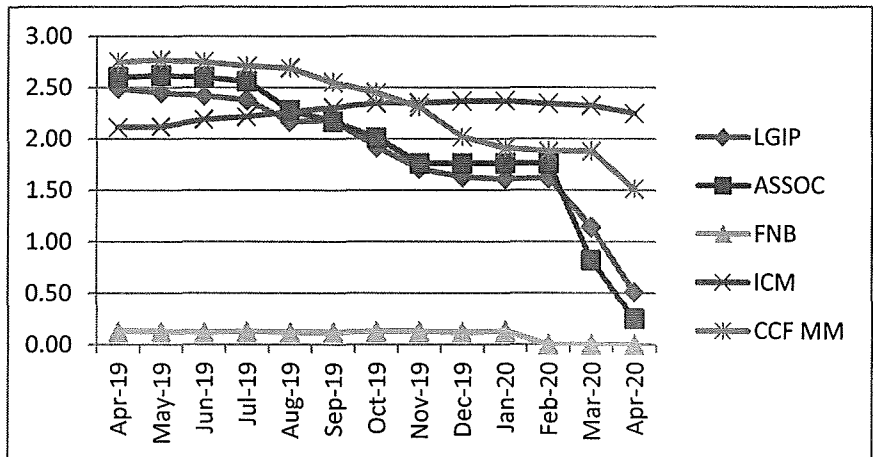
| <u>Bank Charges</u> | <u>Current</u> | <u>Year-to-date</u> | <u>Previous Year</u> |
|---------------------|----------------|---------------------|----------------------|
| | \$0.00 | \$4.27 | \$506.60 |

| <u>Activity Summary</u> | <u>LGIP</u> | <u>CCF Bank Money Market</u> | <u>Associated Money Market</u> | <u>CD's</u> | <u>ICM</u> |
|-------------------------|------------------------|------------------------------|--------------------------------|----------------------|-------------------------|
| Beginning Balance | \$2,366,541.11 | \$16,009,426.34 | \$1,725,315.27 | \$350,000.00 | \$27,242,480.13 |
| Interest | 985.09 | | 353.55 | 891.78 | 63,214.06 |
| Reinvestments | | | | | |
| Deposits | - | | - | | - |
| Fees & Charges | | | | | (3,539.01) |
| Change in Value | | | | | 53,498.83 |
| Withdrawals | - | (3,917,426.40) | | (891.78) | |
| Ending Balance | \$ 2,367,526.20 | \$ 12,091,999.94 | \$ 1,725,668.82 | \$ 350,000.00 | \$ 27,355,654.01 |

| <u>Interest Earned</u> | <u>Current</u> | <u>Year-to-Date</u> | <u>Previous YTD</u> |
|---|---------------------|----------------------|----------------------|
| Local Government Investment Pool - LGIP | \$ 985.09 | \$ 9,513.76 | \$ 29,927.75 |
| CCF - Money Market (paid quarterly) | - | 56,809.14 | 46,303.18 |
| CCF - Checking | 1,073.58 | 9,390.11 | 13,004.35 |
| Associated Bank - Money Market | 353.55 | 6,478.64 | 32,228.45 |
| Institutional Capital Management - ICM | 63,214.06 | 229,407.14 | 208,299.48 |
| First National RF - Money Market | - | - | 43.75 |
| First National River Falls -Checking | - | - | 405.04 |
| American Deposit Management - CD | \$ 891.78 | \$ 3,509.73 | \$ - |
| Total | \$ 66,518.06 | \$ 315,108.52 | \$ 330,212.00 |

| <u>Rates</u> | <u>LGIP</u> | <u>ASSOC</u> | <u>FNB</u> | <u>ICM</u> | <u>CCF MM</u> |
|--------------|-------------|--------------|------------|------------|---------------|
| Apr-19 | 2.49 | 2.60 | 0.13 | 2.113 | 2.75 |
| May-19 | 2.45 | 2.62 | 0.13 | 2.119 | 2.77 |
| Jun-19 | 2.42 | 2.60 | 0.12 | 2.191 | 2.75 |
| Jul-19 | 2.38 | 2.56 | 0.13 | 2.217 | 2.71 |
| Aug-19 | 2.17 | 2.28 | 0.12 | 2.266 | 2.69 |
| Sep-19 | 2.18 | 2.17 | 0.12 | 2.304 | 2.55 |
| Oct-19 | 1.92 | 2.01 | 0.13 | 2.350 | 2.45 |
| Nov-19 | 1.71 | 1.76 | 0.13 | 2.350 | 2.31 |
| Dec-19 | 1.63 | 1.76 | 0.12 | 2.368 | 2.02 |
| Jan-20 | 1.61 | 1.76 | 0.13 | 2.368 | 1.91 |
| Feb-20 | 1.62 | 1.76 | 0.00 | 2.343 | 1.88 |
| Mar-20 | 1.14 | 0.82 | 0.00 | 2.324 | 1.88 |
| Apr-20 | 0.51 | 0.25 | 0.00 | 2.248 | 1.51 |

Interest Rate Trends



APRIL 2020

Prior Years Delinquent Tax Payments Collected - \$67,658.59
 Interest Collected - **\$21,320.05**
Current Year Tax Payments Collected - \$326,010.42
 Interest Collected - **\$4,988.35**
Total Tax Payments Collected in 2020 - \$1,704,863.17
Total Interest Collected in 2020 - \$74,990.39

| UNPAID TAXES AS OF APRIL 30, 2020 INCLUDES SPECIALS | | |
|--|------------|-----------------------|
| TAX YEAR | #PARCELS | Amount w/o interest |
| 2008 | 18 | \$13,851.45 |
| 2009 | 19 | \$14,510.76 |
| 2010 | 28 | \$19,483.71 |
| 2011 | 35 | \$28,295.37 |
| 2012 | 41 | \$34,645.94 |
| 2013 | 50 | \$39,245.21 |
| 2014 | 60 | \$54,565.07 |
| 2015 | 70 | \$82,541.33 |
| 2016 | 96 | \$115,041.48 |
| 2017 | 152 | \$233,488.41 |
| 2018 | 254 | \$392,816.95 |
| TOTAL: | 823 | \$1,028,485.68 |

| UNPAID TAXES AS OF APRIL 30, 2019 INCLUDES SPECIALS | | |
|--|------------|-----------------------|
| TAX YEAR | # PARCELS | Amount w/o interest |
| 2008 | 25 | \$19,141.09 |
| 2009 | 29 | \$21,182.41 |
| 2010 | 38 | \$28,421.67 |
| 2011 | 45 | \$38,906.45 |
| 2012 | 54 | \$48,743.62 |
| 2013 | 65 | \$64,473.85 |
| 2014 | 83 | \$86,662.42 |
| 2015 | 105 | \$131,062.70 |
| 2016 | 165 | \$217,791.16 |
| 2017 | 293 | \$466,070.55 |
| TOTAL: | 902 | \$1,122,455.92 |

NSF Charge added to 2018 - \$35.00

| UNPAID TAXES AS OF MARCH 31, 2020 INCLUDES SPECIALS | | |
|--|------------|-----------------------|
| TAX YEAR | #PARCELS | Amount w/o interest |
| 2008 | 20 | \$15,633.79 |
| 2009 | 21 | \$16,283.48 |
| 2010 | 30 | \$21,318.61 |
| 2011 | 37 | \$31,209.39 |
| 2012 | 41 | \$35,842.74 |
| 2013 | 51 | \$39,428.15 |
| 2014 | 61 | \$56,053.65 |
| 2015 | 70 | \$83,435.96 |
| 2016 | 96 | \$115,832.84 |
| 2017 | 156 | \$240,521.95 |
| 2018 | 283 | \$441,375.47 |
| TOTAL: | 866 | \$1,096,936.03 |

| UNPAID TAXES AS OF MARCH 31, 2019 INCLUDES SPECIALS | | |
|--|------------|-----------------------|
| TAX YEAR | #PARCELS | Amount w/o interest |
| 2008 | 25 | \$19,141.09 |
| 2009 | 29 | \$21,206.11 |
| 2010 | 38 | \$28,421.67 |
| 2011 | 45 | \$38,906.45 |
| 2012 | 55 | \$51,291.62 |
| 2013 | 69 | \$65,194.85 |
| 2014 | 87 | \$88,458.49 |
| 2015 | 109 | \$136,488.58 |
| 2016 | 174 | \$232,589.05 |
| 2017 | 306 | \$485,609.32 |
| TOTAL: | 937 | \$1,167,307.23 |

3.

**Discuss and Take Action to
Increase Deductible for
Property Insurance effective
January 1, 2021**

Pierce County Finance and Personnel Committee
Meeting Date: June 1, 2020

Agenda Item: Discuss and Take Action to Increase Deductible for Property Insurance effective January 1, 2021

Requesting Agency: Administration/Loss Control

Requested Action Administration/Loss Control is requesting increase building deductible to keep premiums low.

Background:

- The Wisconsin County Mutual/Aegis Corporation insures all Pierce County buildings, vehicles (comp and collision), contractors' equipment, monies/securities and animal coverage since 1-1-2016.
- Effective January 1, 2020 comp/collision deductibles were increased. Vehicle Comp from \$1000 to \$5000 and Vehicle Collision from \$2500 to \$5000/\$10,000. Current building property deductible is \$10,000.
- At the March 3, 2020 Loss Control meeting Seth Johnson (loss consultant) attended informing committee due to unfavorable property loss history that premiums will increase drastically if we do not take control by increasing building property deductible.
- Motion made by Loss Control to increase building property deductible from \$10,000 to \$25,000 effective January 1, 2021.
- Please see attached

Staff Recommendation: Building property deductible increase to \$25,000 effective January 1, 2021.

Recommended Motion:



Wisconsin County Mutual Insurance Corporation

18550 West Capital Drive
Brookfield, WI 53045-1925
Phone: 715.614.4150
Fax: 262-781-7743
www.aegis-corporation.com

May 21, 2020

Via Email

Wanda Kinneman
Insurance/Risk Manager
Pierce County
(715) 273-6853

Pierce County increased their automotive comprehensive and collision deductible for the policy year 2020-2021. This adjustment was recommended due to the unfavorable loss ratio that exists with the APD insurance policy. The average loss ratio from years 2016-2019 was approximately 227%, which would have resulted in an increase in premium that was approximated to exceed 35%. The decision to increase the APD deductibles have resulted in a significant decrease in premium amount paid by the county and it will contribute to the stabilization and decrease of the programs loss ratio by reducing losses with continued risk management efforts.

Now we are focused on the building property coverage of the program. Both the building and APD property coverages contribute together to the success of Pierce County's overall property insurance program. When averaged together, the building property loss ratio from 2016-2019 totaled approximately 267%. Therefore, we are recommending an increase in the building property coverage deductible from \$10,000 to \$25,000. By doing this, the county can expect a more stabilized premium rate increase of approximately 10-15%, instead of an increase in premium which is expected to be at least approximately 30%-35%. The limited premium increase achieved by raising the deductible level to \$25,000 should offset some of the out-of-pocket deductible expenses potentially incurred and that will be taken into consideration by our Underwriting department at renewal.

The covered values in Pierce County compares closely to the size of the counties in our program that should carry a \$25,000 building property deductible.

The Wisconsin County Mutual is a unique program in that the program is member owned and as such, our goal is to help our insureds achieve financial stability for the longevity of the program. By raising the deductible, the county will be absorbing additional risk, however, using past data and anticipating that pierce County's loss history will not continue at its current state or worsen, we do expect his recommendation to be advantages. It is our goal that by using risk management efforts to reduce losses, we are able to provide a credit returned to the county at the conclusion of the policy term with a \$25,000 deductible, if circumstances warrant the credit.

Sincerely,

A handwritten signature in black ink, appearing to read "Seth Johnson".

Seth Johnson
Dedicated Risk Management Consultant

Working Together
We Truly Are a Mutual Effort

Disclaimer: The information provided in this document does not, and is not intended to, constitute legal advice; instead, all information, content, and materials in this document are for general informational purposes only.



Wisconsin County Mutual Insurance Corporation

**WORKING TOGETHER,
WE TRULY ARE
A MUTUAL EFFORT**

Insured: PIERCE COUNTY

Policy Year: 2020

Renewal Term: 1/1/2020 to 1/1/2021

PROPERTY INSURANCE PROGRAM PREMIUM BREAKDOWN

| Coverage Type | Limits* | Deductible** | Breakdown |
|-----------------------------------|-------------------|--------------|-----------------|
| Property | | | |
| Buildings | 48,410,706 | 10,000 | |
| Contents | 10,822,381 | 10,000 | |
| Property in the Open | 4,363,231 | 10,000 | 58,591 |
| Total Real Property Limits | 63,596,318 | | |
| Contractor's Equipment-RC | 12,819,742 | 5,000 | 20,512 |
| Miscellaneous Endorsements: | | | |
| Special Animal Use | 7,500 | 1,000 | Included |
| Property Premium: | | | \$79,103 |

| Auto Physical Damage: ACV | Option 2: | | |
|---|-----------|-----------------|----------------|
| Comprehensive | 7,330,394 | 5,000 | Comp: \$28,649 |
| Collision | 1,836,974 | 5,000 | Coll: \$7,021 |
| Collision | 1,247,092 | 10,000 | Col: \$3,604 |
| Auto Physical Damage Premium:*** | | \$39,274 | |

The County Mutual offers a liability rate credit for consolidating property, Workers' Compensation and liability coverage. Please refer to the Liability Premium Summary for savings amounts.

* Based on property values from county.

** Per occurrence.

*** Coverage can only be bound for the total property package.

4.

**Discuss/Take action to add
health insurance plan option-
HSA, effective January 1,
2021**

Pierce County Finance and Personnel Committee
Meeting Date: June 1, 2020

Agenda Item: Discuss & Take Action to add Health Insurance Plan option-HSA effective January 1, 2021.

Requesting Agency: Administration

Requested Action: Take action to add HSA (Health Savings Account) option effective January 1, 2021

Background:

- Current Pierce County health insurance plan through Preferred One is a PPO with deductibles \$1000-single and \$2000 family, along with co-pays.
- Option to add a HDHP (High Deductible Health Plan) with HSA. HSA is a tax free savings account specifically for health related expenses.
- With an HSA all charges are subject to a deductible including pharmacy costs. The minimum deductibles required by IRS are \$2,800 single and \$5,600 family for 2020. After deductible is met, all claims are paid at 100%.
- Please see attached

Staff Recommendation: Effective January 1, 2021 Pierce County adds HSA option to the health insurance plan.

Recommended Motion:

Motion by _____ seconded by _____ to approve and authorize Pierce County to add HSA option effective January 1, 2021.



Pierce County

Discussion - Health Savings Account (HSA)

Current Plan

- Deductible \$1,000 Single \$2,000 Family
- Out of Pocket \$3,000 Single \$6,000 Family
- Once deductible is satisfied plan pays 80%
- Preventive Services are covered prior to the deductible
- Physician copays range from \$10 to \$60 based on place of service
- Pharmacy copays \$5 Generic, \$50 formulary brand, \$80 non-formulary brand

Potential New Plan

HDHP Plan with HSA

- Preventive Services covered prior to deductible
- All other charges subject to deductible including pharmacy
- Plans may cover preventive medication approved by the ACA at 100%
- Minimum embedded deductible required by IRS in 2020 is
 - \$2,800 Single
 - \$5,600 Family

HSA Advantage

May include employee and employer funds

Employee's money – portable

Unused funds roll-over from year to year

Triple tax advantage

- Pre-tax or tax free contribution
- Tax Free withdrawals; when used for qualified expenses; may accrue interest tax-free

May be used for qualified medical, dental and vision expenses

2020 Maximum Annual Contribution - \$3,550 Single / \$7,100 Family

Employees age 55 and over may contribute an additional \$1,000

HSA Disadvantage

Cannot be covered by a non-qualified plan, includes a flex plan

May not be covered by Medicare Part A or Part B

5.

**Discuss/Take action to add
employee funded vision plan,
effective January 1, 2021**

Pierce County Finance and Personnel Committee
Meeting Date: June 1, 2020

Agenda Item: Discuss & Take Action to add an Employee Funded Vision Plan effective January 1, 2021.

Requesting Agency: Administration/CBIZ

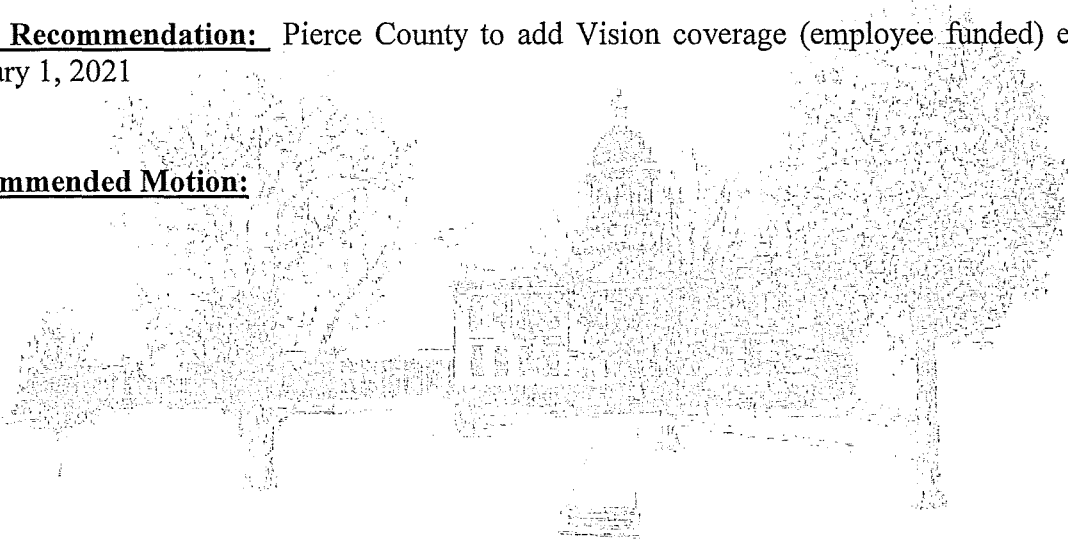
Requested Action: Take action to add Vision coverage effective January 1, 2021

Background:

- Please see attached

Staff Recommendation: Pierce County to add Vision coverage (employee funded) effective January 1, 2021

Recommended Motion:



Pierce County

Voluntary Vision Marketing

Effective January 1, 2021

| In-Network Benefits | Superior Vision With Exam |
|-----------------------------|--|
| Annual Exam | \$10 Copay |
| Contact Lens Fitting | \$25 Copay |
| Lenses | |
| Single Vision | \$10 Copay |
| Bifocal | \$10 Copay |
| Trifocal | \$10 Copay |
| Lenticular | \$10 Copay |
| Standard Progressive | \$10 Copay, then covered at lined trifocal level |
| Premium Progressive | \$110 - \$225 Copay |
| Standard Anti-Reflective | \$50 Copay |
| Standard Scratch Coating | \$15 Copay |
| Frames | \$130 allowance, 20% off balance over \$130 |
| Conventional Contact Lenses | \$130 allowance, 20% off balance over \$130 |
| Frequencies | Superior Vision |
| Lenses | 1 every 12 months |
| Contact Lenses | 1 every 12 months |
| Frames | 1 every 24 months |
| Premium Rates | Superior Vision |
| Employee Only | \$6.94 |
| Employee + Spouse | \$13.87 |
| Employee + Child(ren) | \$16.25 |
| Family | \$24.92 |
| Additional Savings | Superior Vision |
| | 20% off lens upgrades and 30% off additional pairs of glasses at participating providers. 10% discount on retail disposable contacts. LASIK discounts |
| Provider Network | Superior Vision |
| | Independent providers as well as the following retail chains: Walmart, Costco, Sam's Club, Lenscrafters, Visionworks, America's Best, Sears, and JCPenny. |
| Other | Superior Vision |
| Minimum Participation | 10 enrolled |
| Rate Guarantee | 4 years |

6.

Update & overview of 2019 Budget

Audit Reports Notations

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1 Auditor's Report (Opinion):

The financial statements are fairly stated.

- Receive an unmodified opinion
- Addition paragraph to explain implementation of new reporting standards GASB 84 and GASB 88

Management Letter:

Our report on internal control included the following deficiencies in internal control over financial reporting.

- Material Audit Adjustments
- Lack of Segregation of Duties

Compliance:

No matters involving compliance or internal controls over compliance were reported as a result of our audit.

2 General Fund: The General fund is the general operating fund of the County. It is used to account for all financial resources which are not required to be accounted for in another fund.

| | 12/31/19 | 12/31/18 | 12/31/17 | 12/31/16 |
|--|----------------------|----------------------|----------------------|----------------------|
| General Fund Balance Sheet Summary: | | | | |
| Cash and Investments | \$ 23,317,055 | \$ 23,140,523 | \$ 23,144,439 | \$ 23,215,807 |
| Taxes Receivable: | | | | |
| Current | 13,298,933 | 13,019,005 | 13,192,080 | 13,027,316 |
| Delinquent | 1,249,923 | 1,297,175 | 1,190,327 | 1,378,314 |
| Other Assets | 750,799 | 652,084 | 700,223 | 521,617 |
| Due from Other Funds (Short Term) | 1,051,680 | 559,468 | 639,435 | 76,670 |
| Advance to Other Funds (Long Term) | 7,500 | 7,500 | 7,500 | 7,500 |
| Total Assets | <u>\$ 39,675,890</u> | <u>\$ 38,675,755</u> | <u>\$ 38,874,004</u> | <u>\$ 38,227,224</u> |
| Current Payables | \$ 966,555 | \$ 879,737 | \$ 893,088 | \$ 714,691 |
| Unearned Revenue & Deferred Inflows of Resources | 13,344,627 | 13,019,005 | 13,192,080 | 13,094,065 |
| Total Liabilities & Deferred Inflows of Resources | <u>14,311,182</u> | <u>13,898,742</u> | <u>14,085,168</u> | <u>13,808,756</u> |
| Fund Balance: | | | | |
| Nonspendable | 1,452,100 | 1,502,983 | 1,385,570 | 1,468,885 |
| Assigned | 4,753,429 | 5,220,266 | 5,091,677 | 5,125,217 |
| Unassigned | <u>19,159,179</u> | <u>18,053,764</u> | <u>18,311,589</u> | <u>17,824,366</u> |
| Total Fund Balance | <u>25,364,708</u> | <u>24,777,013</u> | <u>24,788,836</u> | <u>24,418,468</u> |
| | <u>\$ 39,675,890</u> | <u>\$ 38,675,755</u> | <u>\$ 38,874,004</u> | <u>\$ 38,227,224</u> |
| Revenues | \$ 20,272,566 | \$ 19,697,023 | \$ 19,032,877 | \$ 19,140,105 |
| Expenditures | <u>(22,488,133)</u> | <u>(22,321,136)</u> | <u>(20,988,852)</u> | <u>(20,278,846)</u> |
| Net Transfers In and Other Financing Sources | 3,076,242 | 2,816,126 | 2,377,046 | 2,315,798 |
| Net Transfers Out and Other Financing Uses | (272,980) | (203,836) | (50,703) | (302,129) |
| Change in Fund Balance | <u>\$ 587,695</u> | <u>\$ (11,823)</u> | <u>\$ 370,368</u> | <u>\$ 874,928</u> |
| % of Unassigned Fund Balance to General Fund Expenditures | 85.2% | 80.9% | 87.2% | 87.9% |

Audit Reports Notations

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- 3 **Special Revenue Funds:** Special Revenue funds are used to account for the proceeds of specific revenue sources that are restricted to expenditures for specified purposes.

| | 12/31/19 | 12/31/18 | 12/31/17 | 12/31/16 |
|--|---------------------|---------------------|---------------------|---------------------|
| Special Revenue Fund Balances: | | | | |
| Human Services | \$ 16,128 | \$ 2,235 | \$ 49,738 | \$ 25,129 |
| Community Development Grant/Revolving Loan | 73,892 | 41,727 | 42,333 | 34,049 |
| Economic Development Grant/Revolving Loan | 1,299,808 | 1,235,841 | 1,167,038 | 1,013,366 |
| Public Health | 541,756 | 430,353 | 304,066 | 169,565 |
| Dog License | 1,000 | 1,000 | 1,000 | 1,000 |
| Council on Aging | 490,732 | 549,744 | 443,033 | 472,168 |
| Snowmobile Trails and Areas | (32,988) | 552 | 552 | 552 |
| Solid Waste Development | 1,705,598 | 1,959,765 | 2,036,473 | 1,946,335 |
| OWI Surcharge Fund | 141,183 | 157,185 | 154,422 | 151,670 |
| Jail Assessment Fund | 253,873 | 149,660 | 189,164 | 434,415 |
| Family Mediation Fund | 87,995 | 80,620 | 73,045 | 65,030 |
| County Sales Tax Fund | 2,775,549 | 2,775,549 | 2,730,611 | 2,439,155 |
| Equipment Replacement Fund | 28,845 | 27,899 | 56,919 | 49,619 |
| | <u>\$ 7,383,371</u> | <u>\$ 7,412,130</u> | <u>\$ 7,248,394</u> | <u>\$ 6,802,053</u> |

- 4 **Debt Service Funds:** Debt Service Funds are used to account for the accumulation of resources for, and the payment of certain general long-term debt principal, interest and related charges.

| | 12/31/19 | 12/31/18 | 12/31/17 | 12/31/16 |
|------------------------------------|------------|--------------|------------|--------------|
| Debt Service Fund Balances: | | | | |
| G.O. Debt | \$ 897,815 | \$ 1,124,625 | \$ 861,146 | \$ 1,819,388 |

- 5 **Capital Projects Funds:** Capital Projects funds are used to account for financial resources to be used for the acquisition or construction of major capital facilities other than those financed from proprietary funds.

| | 12/31/19 | 12/31/18 | 12/31/17 | 12/31/16 |
|---------------------------------------|---------------------|---------------------|-------------------|----------------------|
| Capital Projects Fund Balance: | | | | |
| Capital Projects Fund | \$ 9,825 | \$ 9,825 | \$ 9,825 | \$ 5,502 |
| Jail/Sheriff Building Project Fund | - | 125,263 | 138,198 | 10,424,167 |
| Highway Improvement Projects Fund | 3,516,075 | 7,997,909 | - | - |
| | <u>\$ 3,525,900</u> | <u>\$ 8,132,997</u> | <u>\$ 148,023</u> | <u>\$ 10,429,669</u> |

- 6 **Internal Service Funds:** Internal Service funds are used to account for the financing of goods or services provided by one department or agency to other departments or agencies of the County, or to other governmental units, on a cost reimbursement basis.

| | Health Insurance | | | |
|--------------------------------|---------------------|---------------------|---------------------|---------------------|
| | 12/31/19 | 12/31/18 | 12/31/17 | 12/31/16 |
| Summary Balance Sheets: | | | | |
| Cash and Investments | \$ 7,989,778 | \$ 7,424,226 | \$ 7,098,699 | \$ 6,274,072 |
| Accounts Receivable | 18,519 | 13,132 | - | - |
| | <u>8,008,297</u> | <u>7,437,358</u> | <u>7,098,699</u> | <u>6,274,072</u> |
| Accrued Liabilities | <u>378,586</u> | <u>209,887</u> | <u>253,171</u> | <u>237,066</u> |
| Net Position | <u>\$ 7,629,711</u> | <u>\$ 7,227,471</u> | <u>\$ 6,845,528</u> | <u>\$ 6,037,006</u> |
| Change in Net Position | <u>\$ 402,240</u> | <u>\$ 381,943</u> | <u>\$ 808,522</u> | <u>\$ (7,281)</u> |

Audit Reports Notations

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6 Internal Service Funds (cont'd.)

| | Workers' Compensation | | | |
|--------------------------------|-----------------------|--------------------|---------------------|-------------------|
| | 12/31/19 | 12/31/18 | 12/31/17 | 12/31/16 |
| Summary Balance Sheets: | | | | |
| Cash and Investments | \$ 425,012 | \$ 426,585 | \$ 436,024 | \$ 447,583 |
| Prepaid Expense | 113,181 | 109,563 | 101,532 | 89,973 |
| | <u>538,193</u> | <u>536,148</u> | <u>537,556</u> | <u>537,556</u> |
| Accrued Liabilities | 193,190 | 471,536 | 407,147 | 272,145 |
| Net Position | <u>\$ 345,003</u> | <u>\$ 64,612</u> | <u>\$ 130,409</u> | <u>\$ 265,411</u> |
| Change in Net Position | <u>\$ 280,391</u> | <u>\$ (65,797)</u> | <u>\$ (135,002)</u> | <u>\$ 13,686</u> |

| | Highway Department | | | |
|--|----------------------|----------------------|----------------------|----------------------|
| | 12/31/19 | 12/31/18 | 12/31/17 | 12/31/16 |
| Balance Sheet Summary: | | | | |
| Cash and Investments | \$ 7,292,607 | \$ 6,820,226 | \$ 7,127,169 | \$ 6,881,431 |
| Accounts Receivable | 1,147,323 | 789,878 | 923,718 | 1,337,522 |
| Inventory | 2,155,041 | 2,068,831 | 1,974,923 | 1,895,165 |
| Prepaid Expenses | 44,596 | 39,942 | 46,443 | 52,091 |
| Restricted Assets - WRS | - | 600,162 | - | - |
| Capital Assets (net) | 9,820,664 | 8,899,508 | 8,899,319 | 8,888,051 |
| Deferred Outflows - OPEB | 4,946 | - | - | - |
| Deferred Outflows - WRS | 1,738,575 | 1,100,245 | 1,311,309 | 1,788,903 |
| Deferred Outflows - State Life Insurance | 28,029 | 24,086 | - | - |
| | <u>\$ 22,231,781</u> | <u>\$ 20,342,878</u> | <u>\$ 20,282,881</u> | <u>\$ 20,843,163</u> |
| Current Liabilities | \$ 699,370 | \$ 305,986 | \$ 439,001 | \$ 447,681 |
| Unearned Revenues | 424,992 | 392,488 | 256,614 | 528,542 |
| Vested Benefits | 547,925 | 584,933 | 533,197 | 618,358 |
| WRS Liability | 640,668 | - | 169,129 | 295,805 |
| Other Postemployment Benefits | 185,625 | 162,782 | 428,364 | 421,750 |
| State Life Insurance Postemployment Benefits | 136,476 | 161,772 | - | - |
| Deferred Inflows - OPEB | 5,094 | 5,816 | - | - |
| Deferred Inflows - WRS | 884,449 | 1,181,855 | 531,895 | 674,064 |
| Deferred Inflows - State Life Insurance | 36,506 | 2,279 | - | - |
| Net Position: | | | | |
| Net Investment in Capital Assets | 9,820,664 | 8,899,508 | 8,899,319 | 8,888,051 |
| Restricted for WRS | - | 600,162 | - | - |
| Unrestricted | 8,850,012 | 8,045,297 | 9,025,362 | 8,968,912 |
| | <u>\$ 22,231,781</u> | <u>\$ 20,342,878</u> | <u>\$ 20,282,881</u> | <u>\$ 20,843,163</u> |
| Income (Loss) Before Contributions and Transfers | \$ (3,479,756) | \$ (651,680) | \$ 12,744 | \$ 195,320 |
| Capital Contributions | - | 77,530 | 54,974 | 144,626 |
| Transfer In | 4,605,465 | 119,544 | - | 12,144 |
| Change in Accounting Principle | - | 74,892 | - | - |
| Change in Net Position | <u>\$ 1,125,709</u> | <u>\$ (379,714)</u> | <u>\$ 67,718</u> | <u>\$ 352,090</u> |
| Current Ratio (1+ desired) | 12.07 | 24.87 | 18.34 | 18.36 |

Audit Reports Notations

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| 7 Long-Term Obligations | <u>12/31/19</u> | <u>12/31/18</u> | <u>12/31/17</u> | <u>12/31/16</u> |
|--|----------------------|----------------------|----------------------|----------------------|
| General Obligation Bonds | \$ 16,170,000 | \$ 16,890,000 | \$ 18,500,000 | \$ 18,935,000 |
| General Obligation Notes | 10,250,000 | 12,055,000 | 4,875,000 | 5,740,000 |
| Total General Obligation Debt | <u>26,420,000</u> | <u>28,945,000</u> | <u>23,375,000</u> | <u>24,675,000</u> |
| Capital Leases Payable | 40,089 | 22,530 | 30,431 | 50,216 |
| Other Postemployment Benefits Payable | | | | |
| General County | 724,470 | 644,714 | 1,215,746 | 1,196,973 |
| Highway | 185,625 | 162,782 | 428,364 | 421,750 |
| Compensated Absences Payable | | | | |
| General County | 2,184,885 | 2,162,228 | 2,096,330 | 2,089,534 |
| Highway | 547,925 | 584,933 | 533,197 | 618,358 |
| Total Long-Term Obligations | <u>\$ 30,102,994</u> | <u>\$ 32,522,187</u> | <u>\$ 27,679,068</u> | <u>\$ 29,051,831</u> |
| General Obligation Debt as Percent of Debt Limitation | 14.6% | 16.9% | 14.3% | 16.0% |

7.

**Discuss/Take action to
approve 2021 Budget
guidelines**

2021 Budget Guidelines

It is helpful for the Finance and Personnel Committee to provide Budget Guidelines in order to assist the Standing Committees to develop an acceptable budget to present to the County Board with common County goals in mind.

This will be the second year of the 2019-2021 Biennial Budget. In the past, few changes have occurred in the second year of the state budget. However, the pandemic could bring more changes than normal.

It is anticipated that Pierce County will be allowed to increase the 2021 budget based on the net new levy construction factor. However, the County's net new levy construction amount won't be known until around August 15. The average five-year history of the net new levy dollars is \$225,496. Pierce County received \$319,244 in 2020.

Pierce County's total budget is about \$40,000,000. The County Tax Levy portion for 2020 was \$20,073,306. The County Tax Levy portion can be broken down into the following categories:

- Operating Levy
- Capital Equipment/Improvements
- Special Projects
- Contingency Fund
- Debt Service Fund
- Special Purpose Levies: Library & Bridge Aids

For the past several years, the Finance and Personnel Committee has chosen to increase property taxes based on the maximum allowable levy that the State of Wisconsin will allow. One of the primary reasons for doing this is because the County doesn't have the opportunity to go back and utilize any unused levy in the following years.

Property tax levy options:

Option 1: Adopt a county tax operating levy freeze. This would most likely result in reduced services and lower taxes. So therefore, the Committee would need to provide guidance on which services to reduce.

Option 2: Adopt a county tax budget based on the maximum allowable levy under the State Budget anticipated as increasing the county tax operating levy by the net new construction. This option would mean that the standing committees are asked to work toward a common budget goal of 0% since the County only receives about \$225,496 in new money for all County needs. The common budget goal of 0% has not included current personnel costs (benefits and/steps increases).

Option 3: Adopt an option between an operating levy freeze and maximum allowable levy.

Other considerations:

- COVID 19 effects
- County Sales Tax
- Health insurance rates will be set in July by the Finance and Personnel Committee
- Retirement rates – to be determined by state in July

8.

**Discuss/Take action on
resolution to consider
whether to hold as scheduled
or cancel the 2020 Pierce
County Fair & Motocross**

Supplemental information to Finance and Personnel June 1, 2020 Agenda item #8 –
Discuss/Take action on resolution to consider whether to hold as scheduled or cancel the 2020
Pierce County Fair & Motocross

Options on this resolution are “Fair should be held, in full, or in some limited capacity or
whether to cancel the 2020 Fair”

Options of Fair in full (option A) or Fair cancelled (Option E) are pretty self-explanatory. Note-
if fair is completely canceled, the fair will NOT **receive 2021 state aid revenue**. State aid
received in 2020 for 2019 fair was \$8336.34.

Options below would be for “in some limited capacity” Fair. Three limited capacity options
(options B, C & D) are presented below.

Option B:

- This option would follow all current CDC limits/guidelines and recommendations from
Pierce County Public Health applicable at the time.
- Motocross, Carnival, commercial vendors, grandstand events, entertainment, beer garden,
open class (adult) competition, talent show, sponsored contests and general
public/fairgoers would be eliminated.
- Gate management with entrance, drive-thru and exit traffic patterns established.
- Consider curbside pickup for community food stands in compliance with county health
regulations.
- No camping allowed on fairgrounds.
- Fair Office temporary workers (such as: ticket takes/sellers, parking attendants, building
guards, beer garden supervisor – 4 day only employees) would not be hired. Grounds
keeping staff will operate at 50% staffing capacity.
- No sponsored plaques (175+) given out in 2020 but will be used for 2021. Considering
the hardship of business that sponsors plaque, we wouldn't be requesting additional
money in 2021 from them. Paper certificates would be utilized for 2020 instead.
- Use 2020 fair book for 2021 Fair in order to save expense of printing in the 2021 budget
- Continue with Jr. Fair youth animal and non-animal exhibits judging as available with
current guidelines
 - No housing of animals on premises over night
 - Eliminate herdsmanship
 - Animal judging will be separated by day by species
 - Adhere to National 4-H Recognition model as a guideline for conducting all
judging. (see attached)
 - We would be fulfilling the EDUCATIONAL component of our partners, such as
Extension (4-H) and FFA.

- Drive through non-animal youth project drop off and pickup similar to Land Conservation spring tree event. Drop off dates may be staggered throughout the summer to properly accommodate social distancing.
- With no open class (adult) competition, we would reduce superintendent expense by 1/4. Jr. Fair superintendents would be used for non-animal entries and animal entries.
- Of the 65 judges we hire, we would use more local judges and require they judge multiple departments vs. single departments. Reducing expenses by approx. 2/3.
- State aid would be received and we may be eligible for more due to fairs that won't happen in 2020.
- In order to get State aid, we must have exhibits for public display. Public display can be accomplished by posting on our Facebook page and county website for an extended period of time showing the project, the person and the placing.
- Judging may extend beyond fair dates without state penalty.
- Premiums to exhibitors would be paid at time of project pickup vs. going to schools & libraries in the fall.
- Collaborate with Fair Committee on planning/implementation.
- Exhibitors exhibit at their own risk.
- Plans would be adjusted/changed as the situation either worsens or improves in consultation with the Department of Public Health.

Option C:

- Contains all parts of Option B except Jr. Fair youth would be limited to non-animal exhibits only. NO LIVE ANIMALS.

Option D:

- Complete virtual judging experience patterned after National 4-H Recognition model using DACTP certified judges and latest technology.

COVID-19 has brought unforeseen circumstances and has caused us to entertain optional fair alternatives. Between the 4-H Agent & Fair Manager, we have organized 51 Fairs. Never having experienced a situation like this, we are willing and able to look outside the box (ex: virtual fair) to try new ways instead of just throwing in the towel. We are using our best judgement, which will require new planning and strategies.

Respectively submitted by Ann Webb, Fair Manager and Frank Ginther, 4-H Youth Development Agent

May 26, 2020

National 4-H Recognition Model

The work we do in 4-H is grounded in research. Recognition is part of 4-H Project work. It is important for adults who work with Youth Exhibitors to provide appropriate recognition to all participants. As we develop in person and virtual experiences the National 4-H Recognition Model provides five key types of recognition:

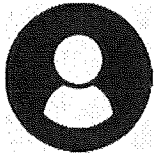
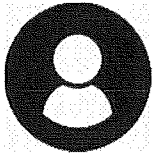
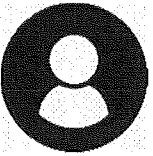
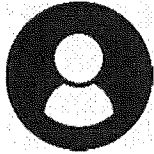

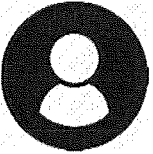









1. Participation - Emphasizes the importance of acknowledging young people who have been involved in 4-H educational experiences. For some youth, participation in a 4-H learning experience is an accomplishment.
2. Progress Toward Self-Set Goals - Parents and other adults can help youth set realistic goals. Recognition for progress toward self-set goals, no matter how small, is an integral part of this type of recognition.
3. Achievement of Standards of Excellence - Standards of excellence are established by experts in a given area. By measuring personal progress against standards of excellence, youth can gain insight into their own efforts and abilities.
4. Peer Competition - This type of recognition subjectively identifies, in a concrete time and place, the best team or individual. It is a strong motivator for some youth but is inappropriate for youth under age eight.
5. Cooperation - Learning and working together promotes high achievement. Cooperation may take advantage of all the skills represented in the group, as well as the process by which the group approaches the learning task/goal. Everyone is rewarded.

The Recognition Model can be used to design a recognition system to meet the needs of all youth. Designing a recognition system involves: Looking at the young people: their needs, interests, attitudes and aspirations. Understanding differences between people based on background and experiences; differences in behavior in people; differences between similar types of people. Using recognition that encourages and supports learning, and satisfies intrinsic and extrinsic needs. It has to balance recognition for participation, progress toward self set goals, achievement of standards of excellence, competition and cooperation.

Sourced: Michigan 4-H Recognition Handbook

<https://www.canr.msu.edu/uploads/236/67487/recognitionhandbook.pdf>

Options for Virtual and Alternative Fairs

| | Exhibit Location | 4-Her Location | Judge Location | Judging Style | Things to Consider |
|---|--|--|--|--------------------------------|------------------------------------|
| Social Distancing | Present  | Present  | Present  | Conference | Biosecurity |
| Exhibits Present with Virtual Conference | Present  | Virtual  | Present  | Individual Conference | Biosecurity |
| Virtual with Judge Present | Virtual  | Virtual  | Present  | Individual or Group Conference | Biosecurity and Virtual Submission |
| Virtual with Individual Conference | Virtual  | Virtual  | Virtual  | Individual Conference | Virtual Submission |
| Virtual with Group Conference | Virtual  | Virtual  | Virtual  | Group Conference | Virtual Submission |
| | | | | | |

Physical Distancing Option

Judges present, exhibits present, Youth Exhibitors present

- **Exhibits location: Physically present**
- **Youth exhibitor location: Physically present**
- **Judges location: Physically present**
- **Judging strategy: Individual conference judging**
- **Physical Distancing and Biosecurity Measures (For example masks, gloves, cleaning and sanitizing supplies)**

Things to consider with Social Distancing Options

- Spread judges throughout available space (may want to use additional buildings or tents).
- If space is limited, may choose to schedule judging across many days (for example different project areas on different days).
- Minimize the number of people present by limiting parents/guardians (for example allowing only 1 parent/guardian per youth in the judging area)
- Institute biosecurity measures (see below for recommendations).
- Limit judging to a smaller number of exhibits per person and project area (for example, each member can only bring a total of 3-4 exhibits or “pick your best 6.” Limits are set by county.)

Hybrid Option A

Judges present, exhibits present (dropoff only), Youth Exhibitors NOT present

- **Exhibit location: Physically present**
- **Youth exhibitor location: Not present**
- **Judges location: Physically present**
- **Judging strategy: Non-conference**
- **Required practice: Physical Distancing and Biosecurity Measures (For example masks, gloves, cleaning and sanitizing supplies)**

Hybrid Option A - Things to consider

- Schedule times for exhibit drop off prior to judging.
- Youth should complete a notecard to share information with the judge about their exhibit. This would replace the information youth would normally present in a conversation with the judge.
 - If you are using a fair entry program, exhibit tags could still be used, then Youth Exhibitor should complete a notecard possibly including: Number of Years in Project, Materials Used, How You Made it, What you learned?
 - If you are NOT using a fair entry program, exhibitors should complete a note card with write-up (Possibly including Name, Club or Group, Age, Number of Years in Project, Materials Used, How You Made it, What you learned?).
- On the day of judging, judges are spread throughout available space.
- VERY limited number of people present (judges, fair volunteers, and possibly 4-H staff).

- Non-conference judging of exhibits.
- Suggest using judging sheets, or having judges write feedback comments on a notecard.
- Institute biosecurity measures (see below for recommendations).
- May create slideshow of exhibits with ribbons displayed and showcased via Facebook, county websites, or shared with public in other ways.
- Schedule pick-up of items after fair.

Hybrid Option B

Judges present, exhibits present (dropoff only), Youth Exhibitors NOT present

- **Exhibit location: Physically present**
- **Youth Exhibitor location: Virtual**
- **Judges location: Physically present**
- **Judging strategy: Individual Conference via technology**
- **Required practices: Biosecurity Measures (For example masks, gloves, cleaning and sanitizing supplies) and Virtual connections**

Hybrid Option B - Things to consider

- Schedule times for exhibit drop offs prior to judging.
- On the day of judging, judges are spread throughout available space with access to technology.
- VERY limited number of people present (judges, fair staff, fair volunteers, and possibly 4-H staff).
- Conference judging* where judges view items in person.
 - Appointments should be scheduled for youth and judges to talk.
 - Youth Exhibitor either conferences-in via telephone, via ZOOM, or another form of technology.
 - A third person (adult) is present to insure youth safety on technology. In addition, this person can act as a moderator to keep total length of judging time and transitions to next Youth Exhibitor moving along.
- Institute biosecurity measures (see below for recommendations).
- May create slideshow of exhibits with ribbons displayed and showcased via Facebook, county websites, or shared with public in other ways.
- Schedule pick-up of items after fair.

Hybrid Option C

Judges present, exhibits NOT present, Youth Exhibitors NOT present

- **Exhibit location: Virtual**
- **Youth Exhibitor location: Virtual**
- **Judges location: Physically present**
- **Judging strategy: Individual Conference or Group Conference**
- **Required practices: Biosecurity Measures (For example masks, gloves, cleaning and sanitizing supplies) and Virtual Submission Strategy**

Hybrid Option C - Things to consider

- Youth Exhibitor must submit photos and/or videos of exhibits AS WELL AS write-ups as described above in Hybrid Option A.
- Fairs may use various platforms to collect required information during registration (Fair Entry, Google Forms, email).
- VERY limited number of people present (judges, fair staff, fair volunteers, and possibly 4-H staff).
- Judge view photos or videos (with fair staff or volunteers present to aid and answer questions).
- May choose between INDIVIDUAL conference judging or GROUP conference judging:
 - Appointments should be scheduled for youth and judges to talk.
 - Youth Exhibitor INDIVIDUALLY either conferences in via telephone, via ZOOM, or another form of technology.
 - A third person (adult) is present to insure youth safety on technology.
 - Youth Exhibitors on phone or are conferenced via ZOOM for GROUP conference judging. GROUP Conference judging involves all youth in one class at the same time. Where all youth are asked to engage and share their thoughts. Group sizes can be determined by what is most appropriate for youth engagement.
- Judge may share screen so that all present can view exhibit being judged.
- Institute biosecurity measures (see below for recommendations).
- May create slideshow of exhibits with ribbons displayed and showcased via Facebook, county websites, or shared with public in other ways.
- Schedule pick up of items after fair.

Virtual Option A

No judges present, no exhibits present, no Youth Exhibitor present

- **Exhibit location: Virtual**
- **Youth exhibitor location: Virtual**
- **Judges location: Virtual**
- **Judging strategy: Conference**
- **Required practice: Virtual Submission Strategy**

Virtual Option A -Things to consider:

- Youth Exhibitor must submit photos and/or videos of exhibits AS WELL AS write-ups as described above in Hybrid Option A.
- Fairs may use various platforms to collect required information during registration (Fair Entry, Google Forms, email).
- Judge views photos or videos (with fair staff or volunteers present to aid and answer questions).
- May choose between INDIVIDUAL conference judging or GROUP conference judging:
 - Appointments should be scheduled for youth and judges to talk.
 - Youth Exhibitor INDIVIDUALLY either conferences in via telephone, via ZOOM, or another form of technology.
 - A third person (adult) is present to insure youth safety on technology.

- Youth Exhibitors on phone or are conferenced via ZOOM for GROUP conference judging. GROUP Conference judging involves all youth in one class at the same time. Where all youth are asked to engage and share their thoughts.
- Judge may share screen so that all present can view exhibit being judged.
- Institute biosecurity measures (see below for recommendations).
- May create slideshow of exhibits with ribbons displayed and showcased via Facebook, county websites, or shared with public in other ways.
- Schedule pick up of items after fair.

Virtual Option B

No judges present, no exhibits present, no Youth Exhibitors present (written feedback only)

- **Exhibit location: Virtual**
- **Exhibitor location: Virtual**
- **Judges location: Virtual**
- **Judging strategy: Non-conference**
- **Required practice: Virtual Submission Strategy**

Virtual Option B - Things to consider:

- Youth Exhibitors must submit photos and/or videos of exhibits AS WELL AS write-ups as described above in Hybrid Option A.
- Fairs may use various platforms to collect required information during registration (Fair Entry, Google Forms, email).
- Judges conduct judging virtually
 - Suggest using judging sheets, or having judges write feedback comments on a notecard.
 - Distributing comments afterward (via mail, email, or other designated format).
- May create slideshow of exhibits with ribbons identified and showcased via Facebook, county websites, or shared with public in other ways.

Cloverbud Judging Things to Consider

- Hybrid or Virtual conference judging for Cloverbuds is possible but needs additional adult support
- 4-H clubs and groups may consider alternate strategies for virtual Cloverbud experiences outside of a fair setting such as:
 - Host a virtual Cloverbud meeting for a “show and tell” opportunity on Zoom. Keep “show and tell” short (under 20 minutes), in small groups, and structured and interactive to keep the attention of the youth. Staff/leaders would need to follow the risk management practices that have been provided for virtual meetings.
 - For example - A 4-H volunteer could read a book about animals and holding a “stuffed animal show”.
 - Club Show and Tell of exhibits Cloverbuds have created.

- Club leaders send families interview questions.
- Parents/guardians record their child, then send video to club leaders or post on a private Facebook page to share.
- Keep questions developmentally appropriate.

Appendix 1

Tips for Judges

Use Specific and Non-Evaluative Language

- Encourage youth to describe their plans, what they have in mind.
- Ask them what their goal is.
- Acknowledge their work and ideas by making very specific comments as you talk to them.
- Comment on the level of detail in their work.
- Point out different colors, shapes, designs they've used.
- Wonder out loud what their project might look like in its next phase.

Use Open-Ended Questions

- 'How' is the great open-ended question word!
- Who contributed to your design, plan or project?
- How did you resolve that problem?
- What about that was inspirational to you?
- What was that experience like for you?
- Describe what you see.
- What is your rationale?
- What makes you think that?

Ask, listen, encourage

- Ask effective questions.
- Ask questions with depth and variety.
- Ask and care about the answer. Remember body language!
- Listen actively to build trust and show you value what they have to say.
- Listen with your heart to identify feeling components.
- Listen and ask questions to make sure you're understanding.
- Encourage youth to describe their work.
- Encourage youth to recognize their own gifts and talents.
- Encourage youth to learn how to give specific feedback to peers

Practical strategies to support youth with encouragement
https://docs.google.com/document/d/1p2RcdXerWpUiRliE1Ki-9oShNUV5jIMxuo_h0axBIHI/edit

Appendix 2

Judging Criteria and Score Sheets

Criteria for judging fair entries is a key element of creating a strong educational experience. The Utah 4-H Fair Judges Manual, Jackson County Missouri 4-H, and Kansas State Research and Extension offer options for judging criteria and score sheet examples for evaluating a wide variety of non-animal exhibits:

Extension Utah State University and Utah 4-H State Fair
4-H Fair Judges Manual
<https://utah4h.org/files/Events/Fairs/FairMaterials/FairJudgingManual2015.pdf>

Jackson County 4-H Program, Missouri Extension
Exhibit Score Sheets
<https://extension2.missouri.edu/counties/jackson/4-h/4-h-fair>

K-State Research and Extension
Judging Score Sheets
<https://www.kansas4-h.org/resources/4-h-library/forms/judging-score-sheets.html>

Appendix 3

Things to Consider with Judges

- May want to survey judges prior to fair to determine:
 1. If they would like to participate in virtual fair options
 2. If they have the skills to participate in virtual fair options
- If pool of judges is low, could use volunteers to supplement your judging pool.
- Most vulnerable population – even if judges are able to be present, they may not want to participate due to increased concern of exposure. Best practice is to stay in close communication with judges and ask up front if there are any concerns to participate.

Appendix 4

Biosecurity Measures

- Best practice is to contact your County Health Department for up-to-date regulations and requirements for activities in your county.
 - May want to include this organization in on-going fair planning to get updates as changes take place.

- Additionally, check the CDC website for continued updates, recommendations, and requirements regarding COVID-19: <https://www.cdc.gov/coronavirus/2019-ncov/index.html>
- Provide hand washing stations and/or hand sanitizer
- Mandatory masks (may consider having some on-hand for those that forget)
- Place markers on the floor where people may stand (keeping 6 feet apart) or directional arrows throughout building
- Reduce sharing of equipment (everyone should have their own supplies - pens, paper, etc.)
- Disinfect judging area (tables, chairs, etc.) between each youth exhibitor.
- Regular cleaning of bathrooms (as per the recommendations from Public Health Dept.)
- For events being coordinated by Extension, Extension policies and guidelines regarding best practices for programming during COVID-19 must be utilized.

Appendix 5

Virtual Submission Strategies

- Fair Entry (FE) a program from the makers of 4-H Online: has many features to collect photos of projects and upload write ups. Unable to upload video at this time, but CAN upload link to a video (posted on Youtube or Vimeo). Things to consider: VERY easy for counties already using FE, comes with instruction video, judges can access info directly through FE login. <https://vimeo.com/406247772>
- Google Forms: allows you to create a submission form which allows youth exhibitors to upload photos, videos, and details about the project. Things to consider: FREE and user friendly for youth (most schools use already), Fair staff need to share info with judges (could set up separate Google folder for each project area for judges to access).
- Flip Grid: A free platform that allows videos up to 10 minutes and links to be uploaded. Feedback on videos can be provided using defined or custom criteria. Submissions can be private or viewed by anyone given access. No email is required of youth; access is provided using a code unique to each individual.
- MarTech Fair Management: a subscription service that allows users to upload registrations, photos, and videos. There is a cost for the service. Some counties are looking into this option.
- Email: may direct youth exhibitors to email Fair Staff photos and videos affiliated with their submissions. Things to consider: most time consuming option, difficult to label, track, and share files them with judges.

RESOLUTION NO. 20-__
TO CONSIDER WHETHER TO HOLD AS SCHEDULED,
OR CANCEL THE 2020 PIERCE COUNTY FAIR AND MOTOCROSS

WHEREAS, Pierce County holds an annual County Fair, which includes, but is not limited to: animal exhibits, midway and rides, food stands, magic shows, pony rides, talent shows, contests, fireworks, beer garden, tractor/truck pull, comedy shows, karaoke, demolition derby, and musical entertainment, and is scheduled to be held August 13-16, 2020; and

WHEREAS, Pierce County additionally plans to hold its annual pre-Fair Motocross event on July 24, 2020; and

WHEREAS, in December, 2019, a novel strain of coronavirus which causes COVID-19 was detected, and COVID-19 has continued to spread throughout the world, including to the United States and the State of Wisconsin; and

WHEREAS, the federal government, state governments, and local governments have been working together to contain the further spread of the disease and treat existing cases; and

WHEREAS, on January 31, 2020, the United States Department of Health and Human Services declared a Public Health Emergency, on March 11, 2020, the World Health Organization declared COVID-19 a pandemic, and on March 12, 2020 the Governor of the State of Wisconsin declared a Health Emergency in the State; and

WHEREAS, pursuant to §323.14(4) Wis. Stats., on March 19, 2020 the Pierce County Administrative Coordinator and County Board Chair by proclamation declared that a state of emergency exists in Pierce County due to COVID-19; and

WHEREAS, on March 24, 2020, the Pierce County Board of Supervisors adopted Resolution 19-28 Declaration of State of Emergency and Ratification of Proclamation Declaring State of Emergency Due to COVID-19, which, pursuant to Wis. Stat. § 323.11, authorized the Board to order, by ordinance or resolution, whatever is necessary and expedient for the health, safety, protection, and welfare of persons and property within the County; and

WHEREAS, because of the COVID-19 pandemic, on March 24, 2020, Secretary-designee Andrea Palm of the Wisconsin Department of Health Services issued Emergency Order #12, Safer at Home Order (“Safer at Home Order”) requiring that everyone in Wisconsin stay at their home or place of residence except in limited circumstances, until April 24, 2020; and

WHEREAS, on April 16, 2020, Secretary-designee Palm extended the Safer at Home Order, with certain modifications, to May 26, 2020, pursuant to Emergency Order #28; and

WHEREAS, through limitations on gatherings and travel, safer at home policies aim to slow the spread of COVID-19 and prevent spikes in the number of cases (flatten the curve) in order to reduce the strain on our health care system, and reduce risk to lives; and

WHEREAS, experts predict that the length of the pandemic will likely last another 12-24 months, with potential significant additional waves of COVID-19 coming in the summer and fall of 2020 and into 2021^{1 2}; and

WHEREAS, the Pierce County Fairgrounds accommodates approximately 47 groups / organizations and over 74,000 people annually, and the County Fair accounts for more than half of the 74,000 annual visitors; and

WHEREAS, the unfortunate circumstances of the COVID-19 pandemic make the County Fair a matter of public health concern, for which the County Board has an obligation to protect the health and welfare of its employees, citizens, and those visiting Pierce County pursuant to the authority of Resolution 19-28; and

WHEREAS, on April 20, 2020, Secretary-designee Palm signed Emergency Order #31, known as Badger Bounce Back (based on the federal guidelines for Opening Up America Again), which is Wisconsin’s plan to decrease COVID-19 cases and deaths to a low level and increase capacity in our health care system so that a phased reopening of businesses is possible; upon meeting certain gating criteria (metrics and data), the transition is made incrementally moving from staying at home to interacting and returning to work; and

WHEREAS, the Badger Bounce Back plan transitions from the initial Safer at Home phase, to Phase One, to Phase Two and finally Phase Three, and the plan includes, but is not limited to, individuals and businesses continuing to practice good hygiene, physical distancing and other best practices, including limitations on the number of people gathering as follows:

| Action | Safer at Home | Phase One | Phase Two | Phase Three |
|--|---|-------------------------|-------------------------|------------------|
| Allow gatherings including religious (above 10, 50 people) | No, but allow religious gatherings below 10 | Yes – 10 people maximum | Yes – 50 people maximum | Yes – No maximum |

¹ Center for Infectious Disease Research and Policy, University of Minnesota, *COVID-19: The CIDRAP Viewpoint*, April 30, 2020; <https://www.cidrap.umn.edu/sites/default/files/public/downloads/cidrap-covid19-viewpoint-part1.pdf>

² The Hub, Johns Hopkins University, *Q&A COVID19 and the Long Road to Herd Immunity*, April 30, 2020; <https://hub.jhu.edu/2020/04/30/herd-immunity-covid-19-coronavirus/>

WHEREAS, the Wisconsin Supreme Court on May 13, 2020 struck down the Safer At Home Order (Emergency Order #28), and in turn the Badger Bounce Back plan is no longer in effect, leaving Wisconsin without any statewide rule in place and making it up to local public health officials to deal with the pandemic on a local level; and

WHEREAS, the Pierce County Public Health Department issued a Public Health Advisory on May 25, 2020 advising against mass gatherings over 10 people; and

WHEREAS, the Centers for Disease Control guidance regarding mass gatherings indicates that large events and mass gatherings contribute to the spread of COVID-19, and presently recommends social distancing, including avoiding large gatherings (over 250 people) and small gatherings in private places and public spaces, such a friend's house, parks, restaurants, shops, or any other place. This advice applies to people of any age, including teens and younger adults; and

WHEREAS, pursuant to the Wisconsin Department of Health Services, at the present time there are no medical treatments or vaccines that can slow the spread of COVID-19, and the only strategy we have to slow the spread is to limit physical contact between people; and

WHEREAS, there is significant preparation and planning that goes into the fair, not only by county staff, but vendors, entertainers, contestants, exhibitors, and participants, and consideration needs to be given as to whether due to the public health concerns involved the Fair and motocross should be held, in full or in some limited capacity, or whether to cancel the 2020 fair and/or motocross, in order to provide sufficient advance notice to all involved with those events; and

WHEREAS, the Finance and Personnel Committee, at its meeting on June 1, 2020, reviewed the matter and recommended that the Board of Supervisors _____, and recommended that action be taken by the Board on a first reading.

NOW, THEREFORE BE IT RESOLVED, by the Pierce County Board of Supervisors that _____.

Dated this 23rd day of June, 2020.

Jeffrey A. Holst, Chair
Pierce County Board of Supervisors

ATTESTED TO BY:

APPROVED AS TO FORM AND LEGALITY BY:

Jamie Feuerhelm, County Clerk

Bradley D. Lawrence, Corp. Counsel

Adopted: _____

9.

**Discuss/Take action on
proposed revisions to
reproductive health fees**

Agenda Item Discuss/take action on proposed revisions to reproductive health fees

Requesting Agency Public Health

Background Badger Care rates have increased. We need to increase our sliding fee scale rates to ensure we are receiving the full reimbursement about available.

Staff Recommendation We respectfully request approval

Recommended Motion: (Motion by seconded by to approve and authorize) Motion by seconded by to approve and authorize

Requestor's email address ayslinn.snyder@co.pierce.wi.us

10.

**Discuss/Take action to
approve purchase of chrome
books for County Board
Supervisors**

***Materials will be provided at
the meeting.***

11.

**Discuss/Take action to
approve & require email
addresses for all Count Board
Supervisors & funding for the
same**

***Materials will be provided at
the meeting.***

RESOLUTION NO. 20-XX
AUTHORIZE AND REQUIRE COUNTY EMAIL
ADDRESSES FOR ALL COUNTY BOARD SUPERVISORS
AND APPROVE UNBUDGETED EXPENDITURE

WHEREAS, the County Board approved Resolution 13-34 in March 2014 authorizing the option for County Board Supervisors to have county email addresses for county business, which is currently utilized by some County Board Supervisors; and

WHEREAS, the COVID-19 pandemic and the resulting recommended constraints on large gatherings is expected to last for months to come, and has led the County to consider alternative ways to hold meetings and share agenda information in a timely manner; and

WHEREAS, the County has approved, and is in the process of, providing Chromebooks, or smaller laptop / tablets for all County Board Supervisors to assist with the above noted concern; and

WHEREAS, County Board Supervisors are each their own records custodian, and emails require retention, and county email accounts have automatic email archiving to meet records retention requirements; and

WHEREAS, there is currently a cost of \$96 per year per email address, which includes archiving all county emails; and

WHEREAS, the County expends significant amounts of staff time and money mailing all of the county committee meeting agendas and packet materials to committee members, which could be offset by utilizing emails rather than sending via U.S. Mail; and

WHEREAS, with required county email addresses, Supervisors would get their meeting packet materials quicker and more efficiently; and

WHEREAS, those Supervisors currently utilizing county email addresses are budgeted, however the source of funding email addresses for all Board Supervisors is unbudgeted, which funds would come from the Information Services budget as do the costs for all other county email addresses, and pursuant to Sec. 65.90(5), Wis. Stats., the County Board is required to authorize unbudgeted expenses; further said authorization requires a two-thirds vote of the entire membership of the governing body; and

WHEREAS, the Finance & Personnel Committee considered this matter at its meeting on June 1, 2020 and recommended that the County Board approve the unbudgeted expense and requiring county emails for all County Board Supervisors.

NOW, THEREFORE BE IT RESOLVED, by the Pierce County Board of Supervisors that it authorizes and approves the unbudgeted expenditure and requiring county email addresses for all County Board Supervisors as set forth herein, effective upon adoption of this Resolution.

Dated this 23rd day of June, 2020.

Jeffrey A. Holst, Chair
Pierce County Board of Supervisors

ATTESTED TO BY:

APPROVED AS TO FORM AND LEGALITY BY:

Jamie Feuerhelm, County Clerk

Bradley D. Lawrence, Corp. Counsel

Adopte
d: _____

12.

**Discuss/Take action on 2021
holiday schedule**

***Materials will be provided at
the meeting.***

13.

**Discuss/Take action to accept
the Birth to Three Social
Emotional Grant and approve
budget**

Request for F & P Action has received a new response:

Meeting Date 2020-06-01

Agenda Item Discuss/take action to accept the Birth to Three Social Emotional Grant and approve budget

Requesting Agency Public Health

Background Birth to 3 has been notified that we have been awarded a grant to support social-emotional development for children under 3 from the state of WI. No in-kind or match is required. The award amount will be \$64,320 or slightly under.

Staff Recommendation We respectfully request approval.

Recommended Motion: (Motion by seconded by to approve and authorize) Motion by seconded by to approve and authorize

Requestor's email address ayslinn.snyder@co.pierce.wi.us